



# Kehoe-France Northshore

**Reopening Guidelines 2020**

# Introduction

Kehoe-France is committed to continuing to provide a high-quality, well-balanced program and making the best decisions regarding our reopening. Our goal is for all students and staff to begin the school year on campus as scheduled.

The health and safety of our students and staff is paramount to ensure their well-being. In accordance with the Louisiana Department of Health, Louisiana Department of Education and the CDC, we will be adhering to the following guidelines. Please keep in mind that this is a fluid situation and we will be monitoring it to maintain compliance.

Communication is key to building positive relationships between our community, our teachers, students, and parents. You will be informed of any changes relative to the guidelines and/or the health and safety of your child.



# Health and Safety



- **Social Distancing**

- All students will remain within static groups (no commingling).
- Social distancing will be implemented.
- Face shields/masks will be worn by all members of KF faculty and staff.
- Face shields, provided by Kehoe-France, will be worn by students in Grades 1 -7. If you prefer your child to wear a mask in addition to the shield, you must supply the mask. Face masks must be school appropriate. Face masks do not need to match the school uniform. No face coverings will be required during P.E., recess or while eating and drinking.
- It is recommended, but not required that students 2 years of age through Kindergarten wear a mask. This mask must be supplied by the parent.

# Transitions



- **Middle School and Enrichments:** Teachers will travel to the classrooms with the exception of P.E., which will be held in the gym or outside.
- **Lunch** will be served in the classrooms. Lunch can be purchased through our lunch program with the Lakehouse or brought from home.
- **Recess:** Classes will remain within their static group and/or socially distanced from other classes.
- **Carline:** Arrival and dismissal procedures will change. Please see the included ***ARRIVAL AND DISMISSAL PROCEDURES/MAPS.***
- **School Arrival** will begin at 7:30 AM for all students.
- **School Dismissal** will begin at 2:45 PM for Early Childhood and Preschool and 3:05 PM for 1st through 7th grades.
- **After Care/Homework Session** will end 4:30 PM. Students will remain in static groups.

**\*These are temporary measures until we deem it is safe to commingle groups.\***

# Large Gatherings and Extracurriculars

- **Field Trips** are discontinued for the fall semester.
- **Club Meetings** may continue, but will adhere to maximum group size and physical distance protocols.
- **Chorus** is discontinued and will resume when we deem it is safe for all students.
- **Assemblies and school events** will be modified due to phase restrictions.
- **Outdoor Spaces** will be utilized when practical and appropriate with safety measures in place.



# Symptom Monitoring

**Wellness Policy:** Our current policy states that a child should not be brought to Kehoe-France if he/she shows signs of any illness (for example: fever, rash, vomiting, diarrhea, ear ache, stomach ache, evidence of childhood or other contagious diseases). If a child becomes ill while attending school, the student will be isolated until the parents/guardians pick up the child from Kehoe-France. In addition, students are to be non-medicated fever-free for 24 hours before returning to school. If a student is absent for three consecutive days or longer, a doctor's release to return to school is required. **Due to COVID-19**, our current policies as well as the following will be strictly enforced:

- Students who have COVID-19 must inform the school, stay home and remain isolated until they have recovered and have been determined to no longer be infectious by their doctor with a negative test result, a copy of which must be provided to the school.
- Those who have come in close contact with someone who has been diagnosed with COVID-19 must inform the school and stay home. In order to return to school, he/she must wait 72 hours from last close contact exposure to be tested and produce a negative result or stay home and monitor symptoms for 14 days.



**Assurance Letter:** Kehoe-France Northshore wants to assure the health and safety of our school community. Your signature is required on the following linked form and states that you agree to adhere to our policies. <https://forms.gle/R4VCMz7P3SbBtC5Q9>

**\*Close contacts are defined as those who are closer than 6 feet away for more than 15 minutes to a positive case.\***

# Screenings and Procedures

- **Health Screening for Staff and Students**

- Every student and staff member will have a temperature screening and symptom check upon arrival and throughout the day as needed. If a student or staff member has a fever of 100.4 degrees or higher, or other signs of illness, they will not be allowed to attend school.

- **Procedures for Students Who Become Sick**

- If, during the day, a student has a fever of 100.4 degrees or higher, or other signs of illness, the parent will be informed that their child must be picked up. The student will be brought to an isolation room and monitored by a staff member while awaiting pick up. Please follow the wellness policy above before returning to school.
- If a student or staff member in your child's class tests positive for COVID-19, he or she will be required to stay home, and be cleared by a doctor with a negative test result to return to school.
- Kehoe-France will provide an on campus option for quarantining the class affected.
- Students with prolonged absences due to illness will have access to remote learning.

- **\*Close contacts are defined as those who are closer than 6 feet away for more than 15 minutes to a positive case.\***



# Cleaning, Hygiene and Prevention

- **Environmental Cleaning and Personal Hygiene**

- **Healthy Personal Hygiene:**

- Students and teachers will have hand washing/sanitizing built into their schedules, including arrival, after toileting, before and after eating and before and after using playground/P.E. equipment.
- Drinking fountains will be closed; therefore, students are encouraged to bring their own water bottles to school. Bottled water will be available for purchase.

- **Cleaning and Disinfecting:**

- Frequently touched surfaces will be cleaned multiple times throughout the day (for example, light switches, doors, benches, bathroom fixtures, student desks, tables and chairs).
- Any toys will be cleaned and sanitized daily or as needed.
- Naptime bedding will be sent home every Wednesday and Friday to be cleaned and sanitized.
- Playground and athletic equipment will be cleaned daily as necessary.
- Cleaning protocols will be intensified and deep cleanings performed regularly or when necessary.



- **Security and Campus Access:**

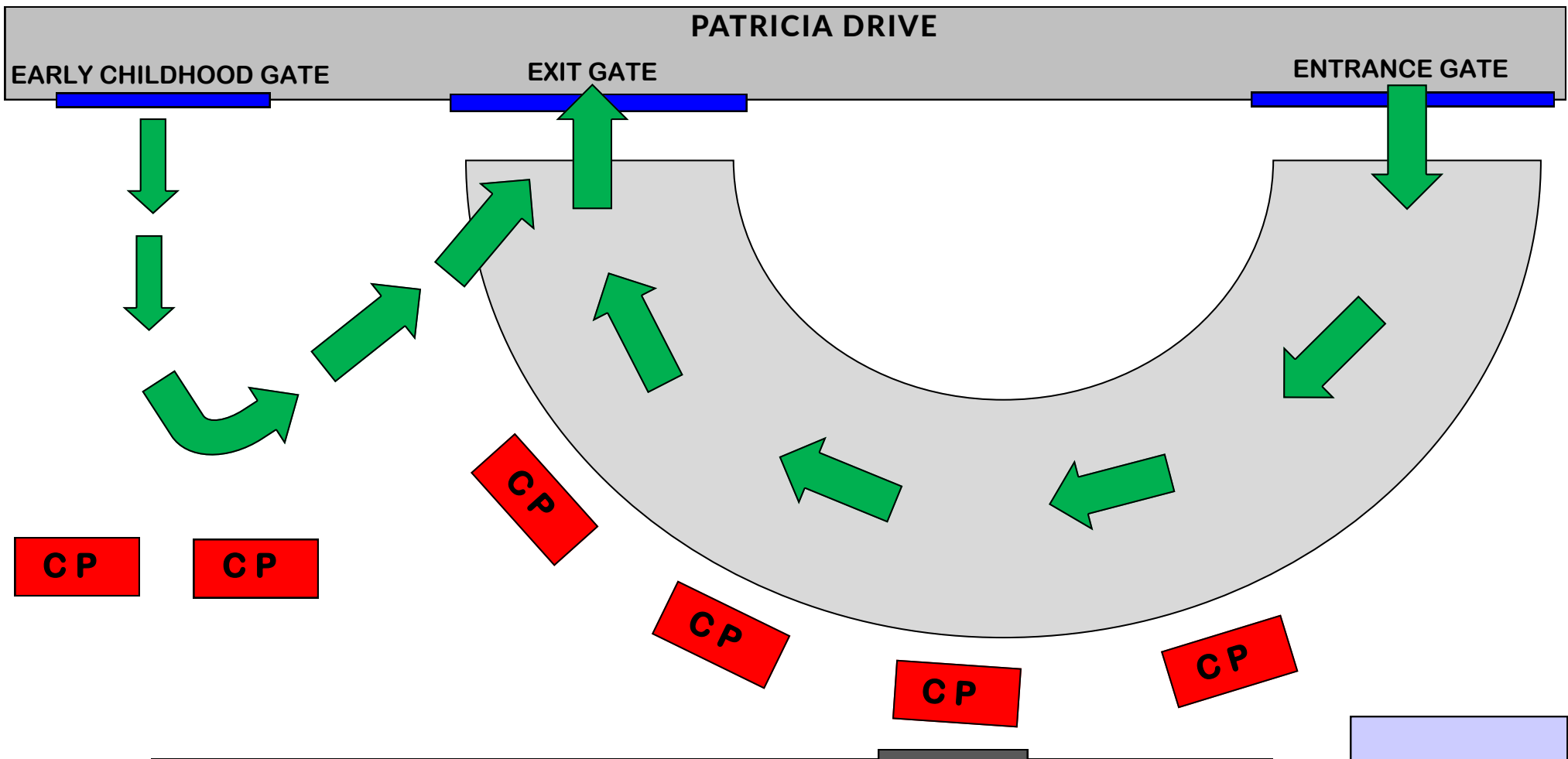
- Only essential personnel are allowed on campus. No visitors, parents or volunteers are allowed in any school area without an appointment. Parents must remain in their cars during pick up and drop off.



# Physical Education and Athletics

- **Physical Education:**
  - Students will participate in P.E.; however, locker rooms will not be used.
  - Students in grades 1 - 7 will be allowed to wear their P.E. uniform and tennis shoes to school on days they have P.E.
- **Athletics:**
  - Participation in sports will be determined by the phase we are in and the risk assessment.





## Kehoe-France Northshore

Parents and students remain in vehicle. Students will exit after HEALTH SCREENING is complete at the CHECKPOINTS.

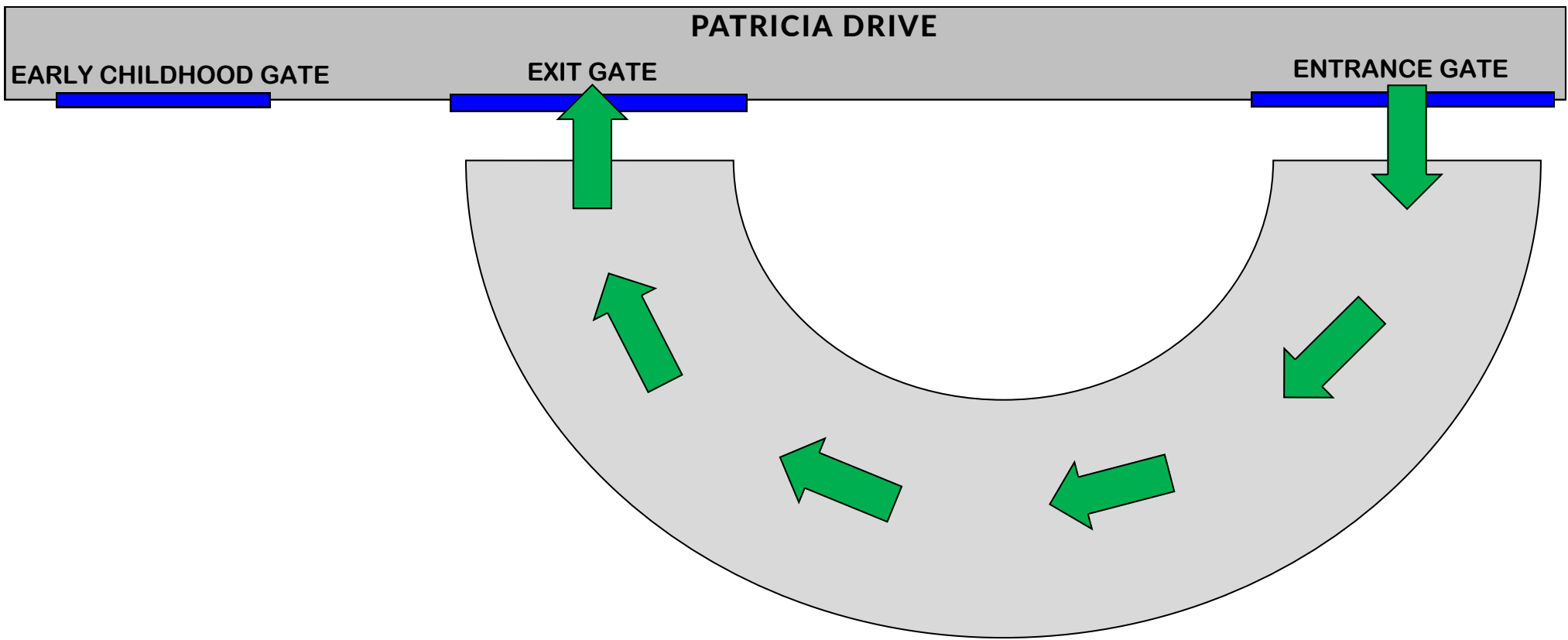
*\*Rainy Days: Everyone will enter through MAIN gate.*

**New  
Arrival  
Procedures**

**EARLY CHILDHOOD (LE–EC2):** Parents will enter through EARLY CHILDHOOD gate and exit through EXIT gate. Students will be delivered to their classes by KF Staff.

**PRESCHOOL through 7TH GRADE (PreK3-7th):** Parents will enter through MAIN gate and exit through EXIT gate.

- Preschool: Students will be escorted to their classrooms by KF staff.
- 1st–7th Grade: Students will walk to their class.



## **Kehoe-France Northshore**

**PICK UP:** Parents remain in vehicle (with the exception of assisting with car or booster seats), students will be called from classrooms. Name cards must be displayed in window of vehicle.

**New  
Dismissal  
Procedures**

**EARLY CHILDHOOD through PRESCHOOL: Dismissal begins at 2:45 PM**

**1st through 7th GRADES: Dismissal begins at 3:05 PM**